

## MOBILE PHONE and ELECTRONIC DEVICE POLICY

At West Leederville Primary School we recognize that mobile phones and other electronic devices are increasingly becoming essential items of daily use in the lives of our students.

Due to reported incidents of inappropriate use of these devices during the school day and the increase of 'cyber' bullying occurring in school age children through text messages or similar, West Leederville Primary school will implement the following policy:

### Mobile Phones:

- May be brought to school by students who may need to maintain contact with parents due to after school commitments, health issues or travel safety.
- We request that any parent who needs to leave a message a student during the school day contact the office rather than using the student's mobile.
- Phones are to be secured in student bags during the day. **The school accepts no responsibility for the safe keeping of these devices if brought to school**
- Mobile Phones are to be either turned off or placed on silent during the school day.
- No phone is to be taken into a classroom unless with prior permission of the class teacher and then only in the case of health issues. The phone must be left on silent and secured in teacher's care.
- Mobile phones are not to be used by students during the school day (including recess and lunch periods) unless specifically required for documented reasons and then only with teacher supervision.
- Any phone used inappropriately by students during the school day will be removed from the student and secured in the administration office until the end of the school day.
- In the case of repeated incidents concerning the inappropriate use of a mobile phone the administration will contact parents/caregivers and request the withdrawing of the device.
- If a student uses the phone inappropriately but is required to bring a phone as a necessity for their safety, the phone is to be left with administration at the commencement of the school day and may be collected at the end of the school day.

### Electronic Devices – MP3's, Game Boys etc

- We discourage any student bringing any of these devices to school.
- If a student brings such a device to school it must remain in the student's bag and not be used during the school day.
- Inappropriate use or display of these devices will lead to the staff removing the device and it being secured in the administration office until the end of the school day.
- Parents/caregivers will be contacted if repeated incidents occur and the device will be held at the administration until it is collected by a parent/caregiver.
- **WLPS takes no responsibility for the safety of these devices if bought to school.**